GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

School Education Department – Mana Badi; Naadu-Nedu – Guidelines issued to take up the basic infrastructure works with nine (9) components for improving Infrastructure facilities in all the schools – Certain relaxations - Orders – Issued.

SCHOOL EDUCATION (PROG.II) DEPARTMENT

G.O.Ms.No.22 Dated: 06-05-2020

Read the following;

1. G.O.Ms.No.87, SE(Prog.II) Department, dt.30.11.2019.
2. From the CSE, A.P., Rc.No.1022043/DC/2020, Dated:25.01.2020.
3. G.O.Ms.No.7 , SE(Prog.II) Department, dt:24-02-2020.
4. From the CSE, AP, eFile No. ESE02/192/2020-DESIGN-CSE , dt.16.4.2020.
5. Minutes of the meeting with all secretaries to Govt of implementing agencies dated 29th April 2020.

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ORDER

Government is determined to facelift all the schools in the state by improving Quality Education to children by improving the infrastructure in all the schools in the state. Government vide reference 1st read above have accorded administrative approval for taking up the basic infrastructure works with nine components in all the Government schools under Mana Badi Nadu-Nedu programme over a period of 3 years from the financial year 2019-2020.

2. Out of total 44,512 schools in the state, 15715 schools will be covered in Phase-I Nadu-Nedu programme. The Government emphasizes to have the following priority facilities and amenities to each selected school to reach the desired standards, based on the actual need of a given school.

a. Toilets with running water
b. Electrification with fans and tube lights
c. Drinking water supply
d. Furniture for students and staff
e. Painting to schools
f. Major and minor repairs
g. Green chalk boards
h. English Labs & Additional Class Rooms. (English lab shall be taken up in Elementary schools and the Additional Class Rooms shall be taken up based on the need in NABARD sanctioned schools only.)
i. Compound walls. (In rural areas the compound walls shall be dovetailed with MGNREGS and in urban areas they will be taken up under Mana Badi Nadu-Nedu)

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3. Government have issued detailed guidelines on funds flow under Nadu Nedu programme vide the Para 3 (XVI) of the G.O.Ms.No.87, SE(Prog.II) Department, dt.30.11.2019. It has been stated that, the estimated 30% labour component will be transferred to the Parents Committee (PC) 's accounts as Revolving Fund in two instalments. For the materials to be procured, the PC shall identify and register the material suppliers and upload the advance material invoices in STMS. Based on the invoices uploaded the amounts will be transferred from CFMS directly to the suppliers account. Then the PCs shall get the materials from the suppliers.

4. In the reference 4th read above, the Commissioner School Education (CSE) has informed that the DEOs of Vishakhapatnam, Prakasham and Nellore have brought the following difficulties and challenges faced in execution of Nadu Nedu works.

a. Taking the resolutions from PCs for the Revolving Fund and uploading the resolutions two times per each component causing delay.
b. Each invoice has to flow from number of functionaries like Head Master, Field Engineer, Deputy Executive Engineer, Executive Engineer, Additional Project Coordinator and then to CFMS and from CFMS to the PC accounts is taking approximately one to two months time.
c. Identification of various vendors for procurement of material like cement, steel, stone, aggregates, bricks, sand, doors, windows, tiles, electrical materials, plumbing materials, registration of vendors/suppliers, collection and uploading the advance invoices for material are taking long time and hence delaying the process and progress
d. Once the money is transferred from CFMS to the suppliers, the suppliers are not obliging the rates agreed in the invoices and demanding hiked rates.
e. The PCs are thus losing the choice of selection of the supplier from open market as they stand committed to the suppliers already registered and paid.

5. He further reported that in addition to the above difficulties, some more challenges are being faced in procurement of construction materials from the suppliers due to the closure of shops for whom the advances are paid and mobilization of construction labour and field functionaries in the context of Covid-19 lock down restrictions in the state.

6. In light of the above difficulties and challenges being faced in execution of Nadu Nedu works, the CSE requested for considering to dispense with the elaborate procedures laid down in para 3 (XVI) of G.O.Ms.No.87, SE(Prog.II) Department, dt.30.11.2019 in releasing of Revolving Fund and identification of vendors, vendors registration and advanced stamp receipt for procurement and he suggested certain revised guidelines.

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7. After carefully examining the proposals furnished by the Commissioner of School Education, the Government hereby approves the following relaxations under para 3(XVI) of the G.O.Ms.No. 87, School Education (Prog-II) Department dated 30-11-2019 and hereby orders that:

a. Every PC will be provided with an advance of 15% of the project cost on the lines of Imprest for making payments to labourers, vendors of material and other petty expenses.
b. Once 1/3 rd of the advance is utilized, the PC can submit the vouchers indicating the details of payments made to various Vendors/Labourers and other expenses and submit the bills in CFMS to claim again the revolving fund to the extent of amount of vouchers submitted or the balance project cost, whichever is less.
c. The PC with the help of the Head Master, Community Resource Person, Engineering Assistant/Ward Amenities Secretary, Field Engineer (AE/AEE/Site engineer) shall identify the appropriate supplier/vendor, negotiate, finalize and procure the materials across the counter by giving cheque.
d. The PC shall make all the payments exceeding Rs. 5000/- (Rupees Five thousand) through cheques only.
e. The Head Master is authorized to hold an imprest amount of Rs. 5000/- (Rupees five thousand) at any given point of time. This will have to be approved by PC.
f. The Head Master being the Convener shall ensure that every rupee is approved by the PC and every rupee is accounted for in both books of accounts (Minutes, Cash Book, General Ledger, Stock Register, voucher/Receipt book).
g. For every transaction there should be a proper bills/voucher. The HM/CRP shall just take photograph of the paid voucher/bill and upload on the same day using STMS app.
h. The Implementation Department shall complete all the statutory process at the end of the work to assess the value of the work done.
i. After end of each work the M book shall be recorded and check measured and value of the work shall be assessed and entered into STMS. In between M Book is avoided to reduce the work for the field Engineer.
j. The Cluster Resource Person (CRP) or the Education Assistant/Ward Education Secretary or the HM shall write books of accounts. They shall attend the weekly meetings of the PCs invariably.
k. In case of the invoices which are already raised and not yet paid through CFMS shall be deleted.
l. In view of the Covid-19 lock down restrictions, to avoid the problem of availability of cheque signatories , it is now permitted that any three out of the five PC cheque signatories may sign on the cheques. If five are available all five may continue to sign the cheques. The HM and the AE/AEE/Site engineer will continue to sign the cheque.

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m. Wherever the PC is not in a position to execute the work, the respective Implementation Department shall facilitate the PC to engage appropriate agency with the experience in executing such works.
n. In such cases the bills to the Agency shall be paid by the PC after the work is done based on value of work done as per the technical sanctioned estimate. The PC shall make payments to such Agency after satisfaction of the work as per specifications and standards. Regular measurements and check measurements shall be undertaken as per the departmental procedure.
o. The Engineering Assistants in rural areas and Ward Amenities Secretaries in urban areas shall be used extensively for the day to day supervision of the program. They shall be trained and mentored by concerned Field Engineer and DEE regularly.
p. All Implementing Agencies through their Field Engineer after approval from the PC shall send indents in STMS for cement, sand, fans, sanitary ware (wash basins, WC commodes, Urinals), teacher tables, teacher chairs, teacher Almirahs, dual desks, green boards, Painting (including labour work). Tenders have been called for these items and are under finalization at state level. Appropriate indenting system and payment system in STMS shall be developed by CSE.

8. All the District Collectors shall review the progress twice every week with all the implementing agencies and ensure completion of all the works of all the schools by end of July 2020.

9. The Commissioner of School Education, the State Project Director Samagra Siksha Society, the Managing Director APEWIDC, the Engineer-in-Chief PRED, the Engineer-in-Chief Public Health, the Engineer-in-Chief TWED and the District Collectors shall take further necessary action accordingly and ensure that all the school projects of phase I schools are completed in the target time.

10. All the principal secretaries of the Implementing Agencies are requested to review the progress of works every week with the Engineers.

11. The CEO/APCFSS shall make necessary changes in the Program to facilitate payments to Nadu - Nedu program.

12. This order issues with the concurrence of the Finance (FMU-SE) Department vide Finance U.O.No : FIN01-FMU0ASD(SE)/19/04/2020 (Computer No. 1136256)

(BY ORDER AND IN THE NAME OF GOVERNOR OF ANDHRA PRADESH)

B. RAJSEKHAR
PRINCIPAL SECRETARY TO GOVERNMENT

To
The Commissioner of School Education, AP, Ibrahimpatnam.

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The State Project Director, Samagra Shiksha, AP, Vijayawada.
All the District Collectors in the state.
The Managing Director, APEWIDC, Tadepalle.
The Engineer-in-Chief, Panchayat Raj Eng.Dept,
Opp. PWD grounds, Bandar Road, Vijayawada.
The Engineer-in-Chief Public Health, Garuda Apartment, Tadepalle, Guntur Dist.
The Engineer-in-Chief, Tribal Welfare Eng. Dept, Jayam House, Purna Chandra Nagar, Benz Circle, Vijayawada.
The Engineer-in-Chief RWS, Vijayawada.
The CEO, APCFSS, Vijayawada.
Copy to:
The Special Chief Secretary to Hon'ble Chief Minister, AP, Amaravathi.
The Principal Finance Secretary to Government, Finance Dept, AP Amaravathi.
The Principal Secretary to Government, PR & RD Dept, AP Amaravathi.
The Principal Secretary to Government, MA&UD Dept., AP, Amaravathi.
The Principal Secretary to Government, Social Welfare Dept., AP, Amaravathi
The Principal Secretary to Government, BC Welfare Dept., AP, Amaravathi
The Principal Secretary, Minorities Welfare Dept., AP, Amaravathi
The Principal Secretary to Government, Tribal Welfare Dept., AP, Amaravathi.
The Principal Secretary to Government, WC&D Dept.,
The Principal Secretary to Government, AH, F&M Dept.,
The Head of PMU , Amaravati
The Advisor (Infrastructure) to Government, School Education Department, AP
The Commissioner, PR&RD, AP, Charitasri Building, Nakkal Road,
Suryaraopeta, Vijayawada.
The Commissioner of Fisheries, Poranki, Vijayawada.
The Director of Juvenile Welfare, Vidhyadhara puram, Vijayawada.
The Director, Municipal Administration, Sri Krishna Enclave, West
Annapurna Nagar, Gorantla, Guntur.
The Director, Social Welfare, Paikapuram, Vijayawada.
The Director, BC Welfare, Tadigadapa, Vijayawada.
The Director/Commissioner, Minorities Welfare, Tadepalle, Guntur.
The Director, Tribal Welfare, Revenue Colony, Vijayawada.
The Director, Works and Accounts, AP, Ibrahimpatnam.
The Secretary, APREI Society, Amaravati
The Secretary, APSWERIES, Amaravati
The Secretary, BC Welfare Residential Schools Society, Amaravati
All the DEOs/APCs in the state
The PS to Hon'ble Minister for MA&UD.
The PS to Hon'ble Dy. Chief Minister, Tribal Welfare.
The PS to Hon'ble Dy. Chief Minister, Minority Welfare.
The PS to Hon'ble Dy. Chief Minister, Health,FW&ME.
The OSD to Hon'ble Minister for Education
The PS to Hon'ble Minister for Finance, Planning & Legislative Affairs.
The PS to Hon'ble Minister for PR&RD.
The PS to Hon'ble Minister for Social Welfare.
The PS to Hon'ble Minister for B.C Welfare.

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The PS to Hon'ble Minister for AH, F&M.
The PS to Hon'ble Minister for WC&D Dept.,
The PS to Chief Secretary to Government.
All remaining HoDs under the control of School Education Department.
SC/SF.

//FORWARDED::BY ORDER//

SECTION OFFICER